

**MACKENZIE COUNTY  
COMMITTEE OF THE WHOLE MEETING**

**Tuesday, June 27, 2023  
10:00 a.m.**

**Fort Vermilion Council Chambers  
Fort Vermilion, AB**

<b>PRESENT:</b>	Josh Knelsen	Reeve (virtual)
	Walter Sarapuk	Deputy Reeve
	Jacque Bateman	Councillor
	Peter F. Braun	Councillor
	Cameron Cardinal	Councillor
	David Driedger	Councillor
	Ernest Peters	Councillor
	Garrell Smith	Councillor
	Lisa Wardley	Councillor
<b>REGRETS:</b>	Darrell Derksen	Councillor
<b>ADMINISTRATION:</b>	Byron Peters	Interim Chief Administrative Officer/ Director of Projects & Infrastructure
	Don Roberts	Director of Community Services
	Jennifer Batt	Director of Finance
	Louise Flooren	Manager of Legislative & Support Services/ Recording Secretary
<b>ALSO PRESENT:</b>	Dan Williams	MLA Peace River
	Member of the Public	

Minutes of the Committee of the Whole Meeting for Mackenzie County held on June 27, 2023 in the Council Chambers at the Fort Vermilion County Office.

**CALL TO ORDER: 1. a) Call to Order**

Deputy Reeve Sarapuk called the meeting to order at 10:00 a.m.

**AGENDA: 2. a) Adoption of Agenda**

**MOTION COW 23-06-075 MOVED** by Councillor Braun

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That the agenda be approved with the following additions and deletion:

- 4. b) Dan Williams MLA Peace River (ADDITION)
- 5. b) Ice Bridge Contract with Alberta Transportation (DELETION)
- 5. g) Pot Hole Filling (ADDITION)
- 5. h) River Road Subdivision Phase 4 Tenders (ADDITION)
- 5. i) Justice (ADDITION)

**CARRIED**

**MINUTES FROM  
PREVIOUS MEETING:**

**3. a) Minutes of the April 25, 2023 Committee of the Whole Meeting**

**MOTION COW 23-06-076**

**MOVED** by Councillor Wardley

That the minutes of the April 25, 2023 Committee of the Whole Meeting be adopted as presented.

**CARRIED**

**BUSINESS:**

**5. a) Alberta Municipalities (ABmunis) Convention**

**MOTION COW 23-06-077**

**MOVED** by Councillor Wardley

That a recommendation be made to Council that the Council operating funds from the ABmunis Conference be reallocated to the Alberta Forest Products Association Conference on September 27 – 29, 2023 in Jasper, Alberta and the following Councillors be authorized to attend:

Reeve Knelsen  
Councillor Braun  
Councillor Cardinal  
Councillor Derksen  
Councillor Smith  
Councillor Wardley

**CARRIED**

**BUSINESS:**

**5. c) Cheque Registers – April 24 – June 23, 2023**

**MOTION COW 23-06-078**

**MOVED** by Councillor Driedger

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That the April & May 2023 Online/Direct Debit payments, and the cheque registers and EFTs from April 24-June 23, 2023, be received for information.

**CARRIED**

**DELEGATION:**

**4. b) Dan Williams, MLA Peace River (ADDITION)**

Deputy Reeve Sarapuk recessed the meeting at 10:42 a.m. and reconvened the meeting at 10:52 a.m.

**BUSINESS:**

**5. d) MasterCard Statements – March & April 2023**

**MOTION COW 23-06-079**

**MOVED** by Councillor Wardley

That the MasterCard statements for March & April 2023 be received for information.

**CARRIED**

**DELEGATION:**

**4. a) Tourism Opportunity Assessment Draft Report Review – Maxwell Harrison, Expedition Management Consulting**

**MOTION COW 23-06-080**

**MOVED** by Councillor Smith

That the Tourism Opportunity Assessment Draft Report from Maxwell Harrison, Expedition Management Consulting be reviewed at a future Community Services Committee meeting.

**CARRIED**

Deputy Reeve Sarapuk recessed the meeting at 12:10 p.m. and reconvened the meeting at 12:49 p.m.

**BUSINESS:**

**5. e) Radar Speed Sign**

**MOTION COW 23-06-081**

**MOVED** by Councillor Driedger

That a recommendation be made to Council that the Radar Speed signs be brought to Council for further action.

**CARRIED**

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**BUSINESS: 5. f) La Crete West Irrigation**

**MOTION COW 23-06-082 MOVED** by Councillor Wardley

That a recommendation be made to Council that administration research the La Crete West Irrigation request.

**CARRIED**

**BUSINESS: 5. g) Pot Hole Filling (ADDITION)**

**MOTION COW 23-06-083 MOVED** by Councillor Braun  
Requires Unanimous

That the Pot Hole Filling discussion be received for information.

**CARRIED UNANIMOUSLY**

**BUSINESS: 5. h) River Road Subdivision Phase 4 Tenders (ADDITION)**

**MOTION COW 23-06-084 MOVED** by Councillor Cardinal  
Requires Unanimous

That a recommendation be made to Council that the River Road Subdivision Phase 4 Tenders be postponed until late 2023 or early 2024.

**CARRIED UNANIMOUSLY**

**BUSINESS: 5. i) Justice (ADDITION)**

**MOTION COW 23-06-085 MOVED** by Councillor Smith  
Requires Unanimous

That the Justice discussion be received for information.

**CARRIED UNANIMOUSLY**

Deputy Reeve Sarapuk recessed the meeting at 2:07 p.m. and reconvened the meeting at 2:29 p.m.

**POLICY REVIEW: 6. a) Amend Policy – ADM042 General Safety**

**MOTION COW 23-06-086 MOVED** by Councillor Wardley

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That the review of Policy ADM042 General Safety be received for information.

**CARRIED**

**CLOSED MEETING: 7. Closed Meeting**

**MOTION COW 23-06-087 MOVED** by Councillor Braun

That Council move into a closed meeting at 2:36 p.m. to discuss the following:

7. a) CAO Report (*FOIP Sections 16, 17, 23 and 24*)

**CARRIED**

The following individuals were present during the closed meeting discussion. (*MGA Section 602.08(1)(6)*)

- All Councillors Present excluding Councillor Derksen
- Byron Peters, Interim Chief Administrative Officer/Director of Projects and Infrastructure

**MOTION COW 23-06-088 MOVED** by Councillor Driedger

That Council move out of the closed meeting at 3:26 p.m.

**CARRIED**

**CLOSED MEETING: 7. a) CAO Report**

**NEXT MEETING DATE: 8. a) Meeting Dates**

Committee of the Whole Meeting  
July 11, 2023  
10:00 a.m.  
Fort Vermilion Council Chambers

**ADJOURNMENT: 9. a) Adjournment**

**MOTION COW 23-06-089 MOVED** by Councillor Bateman

That the June 27, 2023 Committee of the Whole meeting be adjourned at 3:26 p.m.

**CARRIED**

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These minutes were approved at the July 11, 2023 at the Committee of the Whole Meeting.

(original signed)

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Joshua Knelsen  
Reeve

(original signed)

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Byron Peters  
Interim Chief Administrative Officer

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